SUNRAY CONSTRUCTION SOLUTIONS
1001 W Cypress Creek Rd. Ste 203, Ft. Lauderdale, Fl, 33309
800 - 403 - 7660 www.sunraynotice.com
supportsquad@sunraynotice.com

Construction Documents Filing Agreement Form

1. Request for Services: SunRay Construction Solutions, LLC (herein also referred to as "SunRay") is an online construction documents service.

2. Scope of Services: Customer understands SunRay is not engaged in rendering legal or accounting advice. Customer understands that they should seek the services of a competent professional in such areas. SunRay and its services are not a substitutes for the advice of an attorney.

3. SunRay Appointed Agent: The customer appoints SunRay as its agent solely to execute notices to owners and related documents.

4. Limitation of Liability and Hold Harmless: SunRay shall not be liable for special, consequential, exemplary or punitive damages. In no event shall SunRay's cumulative liability to Customer hereunder including as a result of SunRay's own negligence, breach, error, or violation, statutory or otherwise, exceed SunRay's charges for the particular service giving rise to the claim plus Two Hundred Fifty ($250.00) Dollars. Customer agrees to this as its exclusive remedy. Customer agrees to indemnify and hold SunRay and its employees harmless from all claims including claims by third parties, liabilities, costs and expenses (including reasonable attorney's fees), as a result of any action taken by SunRay at the request of the Customer, and/or arising out of the services provided by SunRay for the Customer, including those based in whole or in part on SunRay's own negligence.

5. Entire Agreement: This contract consists of the entire agreement of the parties. Any representation, prior oral or written terms shall be superseded by this agreement and have no force or effect. No modification of this agreement or waiver of any terms shall be binding unless in writing signed by the authorized agents of both parties.

SunRay Constructions Solutions, LLC ("SunRay") are not attorneys. We do not provide legal advice or legal services.
Our services are limited to property research, (Notice to Owner/Notice to Contractor), and property research and recording.

The preparation of a claim of lien should be reviewed by an attorney.

If you do not have an attorney, SunRay will submit your request for a claim to an attorney to prepare your claim of lien. The attorney who prepares your lien will be hired by you for the limited purpose of preparing your claim of lien, and all legal fees for such preparation will be paid directly to the attorney for commercial and development liens.

COMPANY NAME:

PRESIDENT/AUTHORIZED SIGNOR FOR COMPANY:

TITLE:

CONTACT PHONE: EMAIL:

AUTHORIZED SIGNATURE: DATE:

SECONDARY CONTACT PERSON FOR (NTO) INFORMATION:

TITLE:

CONTACT PHONE: EMAIL:

STANDARD SERVICES AND/OR MATERIALS THAT WILL BE APPEAR ON YOUR DOCUMENTS:
(For example- Building Supplies and Miscellaneous Materials)

COMPANY ADDRESS:

COMPANY CITY: COMPANY STATE:

COMPANY ZIP:

SunRay construction solutions
OUR BUSINESS IS GETTING YOU PAID

NOTICE TO OWNER/NOTICE TO CONTRACTOR FORM

YOUR CUSTOMER INFORMATION (COMPANY THAT HIRED YOU)

Date:	Branch:
Customer (Entity Full Legal Name):	Phone Number:

Contact Person:	Contact Number:	
Address:		
Contact Email:		
City:	State:	Zip:

WHO HIRED YOUR CUSTOMER?

Who hired you?:	◉ General Contractor	○ Subcontractor	○ Sub Subcontractor			
Contact Person:		Contact Number:				
Address:						
Contact Email:						
City:		State:		Zip:		
Type of Job (circle one):	○ Residential	◉ Industrial	○ Commercial	○ Government	○ School	○ Multi - Housing
(circle one):	○ New Construction/Addition	◉ Renovation	○ Service	○ On-Going	○ Acct - Separation	
Job name:						
Job Address:						
City:	County:	State:		Zip:		
Date of First Shipment, required (mm/dd/yy):		Completion Date (mm/dd/yy):				
Approximate Value of the Material to be Supplied:		Credit Limit Requested:				
Permit #:		NOC: Book/Page:		Parcel ID:		
Notice of Contract on Site:	○ Yes	○ No	Contract Number:			

A Permit number and/or Notice of Commencement Book and Page number tend to have the most reliable information available. Please provide permit/NOC copies. If not provided, please complete the remainder of the form.

SunRay
construction solutions
OUR BUSINESS IS GETTING YOU PAID

ADDITIONAL RECIPIENTS

GENERAL CONTRACTOR DETAILS

Name:		
Address:		
City:	State:	Zip:
Contact:		Phone Number:
Contact Email:		
Draw Date/Schedule:		

OWNER DETAILS

Name:		
Address:		
City:	State:	Zip:
Contact:		Phone Number:
Contact Email:		
Tenant Improvements:	◉ Yes	○ No

SUBCONTRACTOR DETAILS

Name:		
Address:		
City:	State:	Zip:
Contact:		Phone Number:
Contact Email:		
Draw Date/Schedule:		

SUB-SUBCONTRACTOR DETAILS

Name:		
Address:		
City:	State:	Zip:
Contact:		Phone Number:
Contact Email:		
Draw Date/Schedule:		

BONDING COMPANY

Bond #:		
Name:		
Address:		
City:	State:	Zip:
Contact:		Phone Number:
Contact Email:		

BANK/LENDER

Name:		
Address:		
City:	State:	Zip:
Contact:		Phone Number:
Contact Email:		